

Northern Settlement Services (NSS) is looking for a casual **Playgroup Assistant** to join the Central Coast team.

About the role:

Assist the *Playing Around the World* (PAW) playgroup facilitators with running of supported playgroups with families and children from multicultural backgrounds, and the monthly *Parenting Around the World* parents' group. The role is on the Central Coast, and will work with several groups.

Some of the key tasks of this role include:

- Support the PAW Playgroup Facilitator to implement the daily routine of the playgroup with parents and children, and other tasks that facilitate the group
- Set up and pack up of children's activity area and other resources and equipment each week
- Assist with COVID19 Safety cleaning of room, equipment and toys before and after playgroup
- Support children and families to engage in playgroup activities including art, craft, story, music group

To be successful in this role, you will need to:

- Child Care or Community work skills and experience
- Physical capability required for setting up/ packing away activities and lifting equipment and playing with children.
- Understanding of culturally and linguistically diverse communities.

## About us

Northern Settlement Services Ltd (NSS) is an independent not for profit organisation providing a range of services in the areas of settlement, aged care, youth and vulnerable families across the Hunter, Central Coast and New England regions of NSW. We work with CALD individuals, families and communities providing high quality services that strengthen and inspire people to become self-reliant, active and empowered.

## Diversity Statement

NSS is committed to promoting social inclusion and productive diversity, by seeking diversity within our workforce. We encourage and welcome applications from diverse community groups and ages including people from CALD. NSS adheres to the principles of equal employment opportunity. For further information about NSS, please go to [www.nsservices.com.au](http://www.nsservices.com.au).

## How to Apply

**Applications will close on Thursday 13<sup>th</sup> January.** Applications are preferred through SEEK, but can also be sent to Debbie Carstens at [debbie@nsservices.com.au](mailto:debbie@nsservices.com.au), with email subject – "Application for Playgroup Assistant".

Offers of employment will be subject to successful completion of relevant background checks including a Criminal History and Working with Children Check, and a COVID19 vaccination certificate.

For any enquiries about the position, please contact Debbie Carstens at [debbie@nsservices.com.au](mailto:debbie@nsservices.com.au) or Natalia Meliendrez at [mcdp@nsservices.com.au](mailto:mcdp@nsservices.com.au)