



POSITION DESCRIPTION	
POSITION	Agricultural Project Worker - Ezidi
REPORTS TO	Coordinator Settlement and Communities – New England
DIRECT REPORTS	Nil
POSITION SUMMARY	The Agricultural Project Worker – Ezidi supports participation of the Ezidi community in the Regional Employment Agriculture Project (REAP), a partnership project with The Rotary Club of Armidale.
LAST REVIEW	July 2021 (Manager Settlement and Communities)

KEY RESPONSIBILITIES AND ACCOUNTABILITIES

- Undertake key tasks for the further development of REAP, under the guidance of the Coordinator Settlement and Communities – New England.
- Engage Ezidi community members to participate in REAP, and support their ongoing engagement.
- Provide bi-lingual support for delivery of the Agricultural Training Program with Rural Biz.
- Support communication between Ezidi participants and other stakeholders in the REAP project, including NSS staff and Armidale Rotary REAP team and the land owners
- With Armidale Rotary farmers, support the supervision of onsite agricultural activity of Ezidi farmers involved in REAP, ensuring work is undertaken in accordance with relevant safe working procedures and land use requirements.
- Ensure Ezidi participants understand and are following guidelines regarding access to project site for participants to ensure work health and safety, and train participants in these guidelines.
- Collect and collate data, keeping the Coordinator Settlement and Communities – New England up to date on the progress of REAP, reporting issues and producing written reports on progress as required.
- Support consultations with Ezidi community members regarding activity under REAP.
- Complete basic administration tasks, including client progress notes and documenting daily service activities that support program outcomes.
- Take reasonable care of your own health and safety and take reasonable care that your acts or omissions do not adversely affect the health and safety of other employees or clients.
- Ensure appropriate and respectful workplace behavior at all times and promote a working environment which is free from discrimination, bullying and harassment.
- Undertake any other tasks, duties or specific projects within your area of skill and expertise, as required by NSS.



POSITION REQUIREMENTS

Experience, Skills and Behavioural Competencies

- Excellent language skills in Kurdish Kurmanji and English.
- Cultural competency with an awareness of the particular needs of newly arrived migrants and Ezidi communities of refugee background , as it relates to client support services.
- Commitment to building the community capability of newly arrived Ezidi communities of refugee background.
- Ability to build and maintain relationships with project partners, including but not limited to the land owners and Armidale Rotary.
- Formal or informal experience in agriculture, in Australia or overseas (highly desirable)
- Physically capable of carrying out duties safely.
- Reliable and prompt with a professional, neat and tidy appearance.
- Experience working in the Not-For-Profit sector (desirable).
- Experience with working with CALD communities (desirable).

Education, Qualifications and Licences

- Current C-Class driver’s licence.
- First Aid Certificate.
- National Police Check.
- Employees are expected to supply their own reliable motor vehicle (with registration and insurance) and a mobile phone with internet connectivity, unless otherwise advised.

ACCEPTANCE

I understand the Position Description as set out above and agree to fulfill the tasks and responsibilities to the best of my ability for Northern Settlement Services Limited.

Print Name			
Signature		Date	
Manager Name			
Manager Signature		Date	