



You can be a member of Northern Settlement Services and make a difference to migrant and refugee background people today

Northern Settlement Services Ltd (NSS) is a registered charity serving migrant, CALD (culturally and linguistically diverse) and refugee background people and communities for over 40 years in Newcastle and surrounding areas.

Today, NSS delivers services and support to thousands of people young and old across Newcastle and the Hunter, Tamworth and Armidale in New England, and across Lake Macquarie and the Central Coast. Our programs include settlement services, aged care and support for vulnerable families.

You can play a part in our vision of CALD people and communities supported, encouraged, and empowered across our region by becoming a member of NSS.

I want to become a member of NSS

I would like to become a member of Northern Settlement Services Ltd (NSS). I declare that:

- I am over the age of 18
- I agree to abide by and comply with the Constitution of NSS
- I support the aims, objectives, and purpose of NSS
- I agree to pay an annual membership fee as set from time to time (currently \$5)
- I agree to pay an amount of \$10 if NSS is wound up as a company.

First name	Last name	
Mailing Address		
Suburb	State	Postcode
Best contact number	Email	
My signature		

Post this form to us **PO Box 157, Hamilton NSW 2303** or email the form to reception1@nsservices.com.au

Membership process

- Form is received by NSS Administration, checked and approved by CEO (authority delegated by board)
- Membership fee (if received with application) is receipted and banked
- NSS Administration enters the details and approval date for each new member into the NSS Membership Register
- Welcome letter and electronic copy of annual report emailed to approved members within 10 working days of entering on the NSS Membership Register (for members without email address the letter will be posted).
- Welcome letter may include membership fee invoice for new members who have not paid fee with their application

Membership renewal process

- Renewal letters are sent to members in August of each year
- Membership renewals to be finalised no later than 35 days before the Annual General Meeting (usually held in the last week of November)

OFFICE USE ONLY		
Date <i>Membership Form</i> received	Date	Staff Initial
Approved by CEO <small>delegated authority</small>	Date	CEO Initial
Entered on NSS Member Register	Date	Staff Initial
Welcome letter sent	Date	Staff Initial
Member Invoice sent	Date	Staff Initial
Receipt No.	No.	