

Northern Settlement Services (NSS) is looking for a new casual **Playgroup Assistant** to join the team and provide quality services to the culturally and linguistically diverse (CALD) members of our community.

About the role:

Assist the Playing Around the World (PAW) Playgroup Facilitator with set up, running and pack up of "Playing Around the World" supported playgroup. The role is on the Central Coast, primarily on Thursday mornings at The Entrance. It is casual, and the person in this role reports to the PAW Playgroup Facilitator.

Some of the key tasks of this role include:

- Set up and pack up of children's activity area and other resources and equipment each week
- Support the PAW Playgroup Facilitator to implement the daily routine of the Playgroup with parents and children, and other tasks that facilitate the group
- Support children and families to engage in playgroup activities including art, craft, story, music group.
- Assist with COVID19 Safety cleaning of room, equipment and toys before and after playgroup.

To be successful in this role, you will need to:

- Child Care or Community work skills and experience
- Physical capability required for setting up/ packing away activities and lifting equipment and playing with children.
- Understanding of culturally and linguistically diverse communities.

About us

Northern Settlement Services Ltd (NSS) is an independent not for profit organisation providing a range of services in the areas of settlement, aged care, youth and vulnerable families across the Hunter, Central Coast and New England regions of NSW. We work with CALD individuals, families and communities providing high quality services that strengthen and inspire people to become self-reliant, active and empowered.

Diversity Statement

NSS is committed to promoting social inclusion and productive diversity, by seeking diversity within our workforce. We encourage and welcome applications from diverse community groups and ages including people from CALD. NSS adheres to the principles of equal employment opportunity. For further information about NSS, please go to www.nsservices.com.au.

How to Apply

All applications to be sent to Debbie Carstens at debbie@nsservices.com.au, with email subject – "Application for Playgroup Assistant". **Applications will close on Friday 23rd April.** A copy of the position description is available on the NSS website, under Current Job Vacancies.

Offers of employment will be subject to successful completion of relevant background checks including a Criminal History and Working with Children Check.

For any enquiries about the position, please contact Debbie Carstens at debbie@nsservices.com.au or (02) 4969 3399.